



MC No. 25, s. 2020

MEMORANDUM CIRCULAR

TO : ALL HEADS OF CONSTITUTIONAL BODIES; DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL GOVERNMENT; LOCAL GOVERNMENT UNITS; GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS; AND STATE UNIVERSITIES AND COLLEGES

SUBJECT : Adoption of a Unified Platform for Publication of Vacant Positions in the Government in the CSC Website Including Third Level Vacant Positions

Pursuant to **CSC Resolution No. 2000221**¹ promulgated on February 4, 2020, the Commission resolved to adopt a unified platform for publication of vacant positions in Government in the CSC website including third level vacant positions so that only one (1) online portal will be maintained and managed.

The Commission further resolved that all agencies shall submit their list of vacant positions in the career service including third level vacant positions that are authorized to be filled, in electronic and printed copies to the CSC Field Office concerned. The CS Form No. 9, Revised 2018 shall be used in the submission. The printed copy shall be posted by the CSC Field Office in its bulletin board, while the electronic copy shall be forwarded to the CSC Regional Office for publication in the CSC Bulletin of Vacant Positions in the Government in the CSC website.

For strict compliance.


ALICIA dela ROSA-BALA
Chairperson

20 November 2020

¹ Published in the Philippine Star on March 5, 2020